

## Coronavirus | Mail for english speaking students, Tuesday 17.03.2020

Dear Students,

The Corona Pandemic confronts us with extraordinary tasks. Especially our students who are raising children or care for a relative have to cope with new challenges every day.

So, today, our first focus is on giving you information on regulations regarding family and care matters.

Unfortunately, the emergency day care for children has to be stopped immediately and until April 19<sup>th</sup>, 2020. This is due to a resolution by the Federal State of Niedersachsen which is binding not only for public day care but also for our project.

If you need advice regarding child care or care for the elderly, you can still contact the Equal Opportunities Office in order to discuss current challenges and to search for ideas for support. In order to make an appointment for a phone session, please send an e-mail to [gleichstellung@hs-osnabrueck.de](mailto:gleichstellung@hs-osnabrueck.de).

Information regarding bachelor or master theses:

- Printed and electronic version of theses: Usually, all bachelor and master theses must be handed in as printed and electronic versions. Since copying services and printing businesses had to be closed down during the Corona Pandemic, the printed version of your thesis may be handed in in a simpler form. If you own a printer or have access to a printer, please hand in one printed copy in a file. If you have no possibility to hand in a printed version, the university will do without the printed version. The affirmation in lieu of oath stating that you have produced this thesis by yourself and without any undue help from others, still is an important item in your thesis and must still be handed in signed and in writing. If you have questions, please send an e-mail to the Office of the University Registrar.
- Extension of working time for your thesis: Due to the aggravated circumstances of writing your thesis during this crisis, all theses that are already being processed will automatically have an extended working period of two weeks. You will be informed on your new due date by the Office of the University Registrar. All further extensions (e.g. due to illness, care for children, etc.) are effected by application with the Office of the University Registrar and with the consent of the Academic Deans. For students who are recognized in the program „Studies and Family“ the working time for their thesis will automatically be extended by 25% (students with 1 child) or by 50% (single parent students with 1 or more children and students with 2 or more children) respectively. Due to the shutdown of day care centers and schools, the need to care for children can further distract studies at home. If this is the case, students have the option to apply for further extensions. This is also possible if you care for relatives. If you have individual questions, please get in touch with the Office of the University Registrar.
- Realization of colloquia online: If there are difficulties that arise due to reasons brought about by the company in which you are writing your thesis, please contact your supervisor at the university. Usually, all colloquia take place at the university. If you are not in Osnabrück or nearby, please also contact your university supervisor. In such cases, the colloquium can

be effected online. The signatures that are due during this type of exam, can be done in a scanned version.

Important Information regarding face-to-face- teaching and learning: practical projects cannot take place in the university labs at this time. The continuation of all practical projects will be postponed until after April 19<sup>th</sup>, 2020. The lab classes that were planned to take place until April 19<sup>th</sup>, 2020, will be cancelled. Should the remaining face-to-face classes take place after April 19<sup>th</sup>, 2020, the remaining lab classes will take place and the class will be regarded as completed (credit points will be allotted).

Dear students, thank you for reading this huge amount of information – we hope that it has been comprehensive. If you do have further questions, though, please turn to the contacts named above. We will continue to include the answers to your questions in the information e-mails.

Your University Steering Committee