



**HOCHSCHULE OSNABRÜCK**  
UNIVERSITY OF APPLIED SCIENCES



### University Details

Full legal name of the institution	Hochschule Osnabrück (HS OS) English: Osnabrück University of Applied Sciences (OS UAS)
ERASMUS codes and numbers PIC: Participant Identity Code, EUC: Erasmus University Charter	D OSNABRU 02, PIC-No.: 999846416, EUC-No.: 29857
President	Professor Dr. Andreas Bertram
Vice-President for Internationalization and Community Involvement	Professor Dr. Thomas Steinkamp
Website of OS UAS	<a href="http://www.hs-osnabrueck.de">www.hs-osnabrueck.de</a>
Postal address Courier address	Postfach 19 40, D-49009 Osnabrück, Germany Albrechtstraße 30, D-49076 Osnabrück, Germany

### Center for International Mobility (CIM) and Housing Service

Visitors' address	Hochschule Osnabrück Center for International Mobility (CIM), AB building Albrechtstraße 30, D-49076 Osnabrück, Germany Fax: +49/541/969-3113, <a href="http://www.hs-osnabrueck.de/en/international/">www.hs-osnabrueck.de/en/international/</a> and <a href="http://www.hs-osnabrueck.de/de/wir/organisation/organisationseinheiten/center-for-international-mobility/">www.hs-osnabrueck.de/de/wir/organisation/organisationseinheiten/center-for-international-mobility/</a>
Head of Center for International Mobility (CIM)	Gunhild Grünanger, phone: +49/541/969-2966 E-mail: <a href="mailto:g.gruenanger@hs-osnabrueck.de">g.gruenanger@hs-osnabrueck.de</a>
Institutional ERASMUS Coordinator, Coordinator International Summer University (ISU)	Christiane Hendess, phone: +49/541/969-2935 E-mail: <a href="mailto:c.hendess@hs-osnabrueck.de">c.hendess@hs-osnabrueck.de</a> ; <a href="mailto:isu@hs-osnabrueck.de">isu@hs-osnabrueck.de</a>
Coordinator International Summer and Winter Programs	Nina Chapman, phone: +49/541/969-2991 E-mail: <a href="mailto:n.chapman@hs-osnabrueck.de">n.chapman@hs-osnabrueck.de</a> ; <a href="mailto:intensive-german@hs-osnabrueck.de">intensive-german@hs-osnabrueck.de</a>
Housing Service	Nina Chapman, phone: +49/541/969-2991 Michaela Parise, phone: +49/541/969-3228 E-mail: <a href="mailto:housing@hs-osnabrueck.de">housing@hs-osnabrueck.de</a>

### Faculty of Business Management and Social Sciences (BMSS)

Dean and Vice-President for Marketing	Professor Dr. Sabine Eggers
Academic Dean	Professor Dr. Andrea Braun von Reinersdorff Phone: +49/541/969-3297, e-mail: <a href="mailto:a.braun@hs-osnabrueck.de">a.braun@hs-osnabrueck.de</a>
Website of the faculty	<a href="http://www.hs-osnabrueck.de/en/wiso/">www.hs-osnabrueck.de/en/wiso/</a>

### International Faculty Office (IFO)

Visitors' address	Hochschule Osnabrück International Faculty Office (IFO), CB building Faculty of Business Management and Social Sciences Caprivistraße 30 A, D-49076 Osnabrück, Germany Fax: +49/541/969-3010 <a href="http://www.hs-osnabrueck.de/en/wiso/international/">www.hs-osnabrueck.de/en/wiso/international/</a>
Head of International Faculty Office, Coordinator Block Week, International Guests, Bilateral Agreements	<b>Fides Kammann-Lippelt</b> , phone: +49/541/969-3816 E-mail: <a href="mailto:f.kammann-lippelt@hs-osnabrueck.de">f.kammann-lippelt@hs-osnabrueck.de</a>
Incoming Student Advisor: Europe, Latin America	<b>Michaela Buchholz</b> , phone: +49/541/969-2076 E-mail: <a href="mailto:m.buchholz@hs-osnabrueck.de">m.buchholz@hs-osnabrueck.de</a>
Incoming Student Advisor: North America, Africa, Asia, Australia	<b>Gita Lestari</b> , phone: +49/541/969-7052 E-mail: <a href="mailto:g.lestari@hs-osnabrueck.de">g.lestari@hs-osnabrueck.de</a>
Coordinator Buddy Program, Orientation Days, Social Events, Academic Writing Seminar	<b>Susanne Blenk</b> , phone: +49/541/969-3085 E-mail: <a href="mailto:s.blenk@hs-osnabrueck.de">s.blenk@hs-osnabrueck.de</a> <b>IFO Incoming Student Tutor</b> , phone: +49/541/969-2208 E-mail: <a href="mailto:incoming-wiso@hs-osnabrueck.de">incoming-wiso@hs-osnabrueck.de</a>
Outgoing Student Advisor: Europe	<b>Britta Horstmann-Koopmann</b> , phone: +49/541/969-3632 E-mail: <a href="mailto:b.horstmann-koopmann@hs-osnabrueck.de">b.horstmann-koopmann@hs-osnabrueck.de</a>
Outgoing Student Advisor: Latin America, Indonesia	<b>Gita Lestari</b> , phone: +49/541/969-7052 E-mail: <a href="mailto:g.lestari@hs-osnabrueck.de">g.lestari@hs-osnabrueck.de</a>
Outgoing Student Advisor: North America, Africa, Asia (except Indonesia), Australia, New Zealand, Summer Schools Abroad; Block Week, International Guests	<b>Heike Reichel</b> , phone: +49/541/969-3009 E-mail: <a href="mailto:h.reichel@hs-osnabrueck.de">h.reichel@hs-osnabrueck.de</a>

Information for Incoming Students	
<p><b>Semester dates</b></p> <p><b>Latest day of arrival</b> &gt; one day before first orientation day</p> <p><b>Academic calendars</b></p>	<p><u>Winter semester:</u> September 1 to February 28/29 <u>Lecture period:</u> mid-September to mid-January <u>Examination period:</u> mid-January to beginning of February</p> <p><u>Summer semester:</u> March 1 to August 31 <u>Lecture period:</u> beginning of March to mid-June <u>Examination period:</u> mid-June to beginning of July</p> <p><u>Orientation days:</u> two to three days in the week before the lectures begin, i. e. mid-Sept. (winter) or end of Feb. (summer), check academic calendars for exact dates, attendance mandatory for visiting students</p> <p><a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209979">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209979</a></p>
<p><b>Online registration</b> &gt; admission and language requirements, documents required, application procedure, learning agreement etc.</p> <p><b>Application and nomination periods</b></p>	<p><a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209971">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209971</a></p> <p><u>Winter semester:</u> March 1 to May 15 <i>Nomination deadline: April 30</i></p> <p><u>Summer semester:</u> September 1 to November 1 <i>Nomination deadline: October 15</i></p>
<p><b>Websites for incoming students</b> &gt; handbook for international students, buddy program, orientation days, visa, financing, insurances, costs etc.</p> <p><b>Course catalog for visiting students</b></p> <p><b>Module descriptions</b></p> <p><b>Languages of instruction</b></p> <p><b>Transcripts of records</b></p>	<p>Incoming students at faculty BMSS: <a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/">www.hs-osnabrueck.de/en/wiso/international/incoming/</a></p> <p>Visiting students, central pages of International Office: <a href="http://www.hs-osnabrueck.de/en/international/incoming/visiting-students/">www.hs-osnabrueck.de/en/international/incoming/visiting-students/</a></p> <p><a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209980">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209980</a></p> <p><a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209983">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209983</a></p> <p>German and English, plus various foreign language courses <a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209981">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209981</a></p> <p>Issued by Student Affairs Office and posted at the earliest in March (after winter term), in September (after summer term) <a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209987">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209987</a></p>
<p><b>Mandatory health insurance</b> &gt; must be valid during the whole period of the stay in Germany</p>	<p><u>EU students:</u> European Health Insurance Card (EHIC) <u>Non-EU students:</u> German public health insurance to be concluded in Osnabrück in the first week after arrival. <i>Foreign or private insurances will not be accepted!</i></p> <p>In addition, we recommend to effect an accident and a private liability insurance, plus a travel health insurance for the journey to Germany. More details: check handbook for international students on incoming website</p>
<p><b>Monthly costs (in euros)</b></p>	<p><u>Cost of living:</u> approximately 750 euros</p> <p><u>Tuition and semester fees:</u> no tuition or semester fees for exchange students from partner universities within the agreed mobility numbers</p> <p><u>Costs of stay in Germany:</u> see handbook on incoming website</p>
<p><b>Housing Service</b></p>	<p><a href="http://www.hs-osnabrueck.de/en/housing-service/">www.hs-osnabrueck.de/en/housing-service/</a></p>
<p><b>International Language Schools German (during semester break)</b> &gt; organized by the Center for International Mobility, reduced course fees for exchange students from partner universities</p>	<p><u>International Winter Language School German:</u> Four weeks in February <a href="http://www.hs-osnabrueck.de/international-winter-language-school">www.hs-osnabrueck.de/international-winter-language-school</a></p> <p><u>International Summer Language School German:</u> Four weeks from mid-August to mid-September <a href="http://www.hs-osnabrueck.de/international-summer-language-school">www.hs-osnabrueck.de/international-summer-language-school</a></p>
<p><b>International Summer University (ISU)</b></p>	<p><a href="http://www.hs-osnabrueck.de/international-summer-university">www.hs-osnabrueck.de/international-summer-university</a></p>
<p><b>Guest lecturers</b></p>	<p><a href="http://www.hs-osnabrueck.de/en/university/fakultaeten/faculty-of-business-management-and-social-sciences/international/guest-lecturers/">www.hs-osnabrueck.de/en/university/fakultaeten/faculty-of-business-management-and-social-sciences/international/guest-lecturers/</a></p>