



**HOCHSCHULE OSNABRÜCK**  
UNIVERSITY OF APPLIED SCIENCES



### University Details

Full legal name of the institution	Hochschule Osnabrück (HS OS) English: Osnabrück University of Applied Sciences (OS UAS)
ERASMUS code OID, PIC, EUC	D OSNABRU 02 OID: E10208677, PIC: 999846416, EUC: 29857-LA-1-2014-1-DE-E4AKA1-ECHE
President	Professor Dr. Andreas Bertram
Website of OS UAS	<a href="http://www.hs-osnabrueck.de">www.hs-osnabrueck.de</a>
Postal address Courier address	Postfach 19 40, D-49009 Osnabrück, Germany Albrechtstr. 30, D-49076 Osnabrück, Germany

### Center for International Mobility (CIM) and Housing Service

Visitors' address	Hochschule Osnabrück Center for International Mobility (CIM), AB building Albrechtstr. 30, D-49076 Osnabrück, Germany <a href="http://www.hs-osnabrueck.de/en/international/">www.hs-osnabrueck.de/en/international/</a>
Head of Center for International Mobility (CIM)	Gunhild Grünanger, phone: +49/541/969-2966 e-mail: <a href="mailto:g.gruenanger@hs-osnabrueck.de">g.gruenanger@hs-osnabrueck.de</a>
Institutional ERASMUS Coordinator, International Summer University (ISU)	Christiane Hendess, phone: +49/541/969-2935 e-mail: <a href="mailto:c.hendess@hs-osnabrueck.de">c.hendess@hs-osnabrueck.de</a> ; <a href="mailto:isu@hs-osnabrueck.de">isu@hs-osnabrueck.de</a>
International Winter/Summer Language School German	Nina Chapman, phone: +49/541/969-7512 e-mail: <a href="mailto:intensive-german@hs-osnabrueck.de">intensive-german@hs-osnabrueck.de</a>
Housing Service	Michaela Parise, phone: +49/541/969-3228 e-mail: <a href="mailto:housing@hs-osnabrueck.de">housing@hs-osnabrueck.de</a>

### Faculty of Business Management and Social Sciences (BMSS)

Dean and Vice-President for International Affairs	Professor Dr. Andrea Braun von Reinersdorff phone +49/541/969-3297, e-mail: <a href="mailto:a.braun@hs-osnabrueck.de">a.braun@hs-osnabrueck.de</a>
Academic Dean for International Affairs, Academic Director of OS UAS China Competence Center	Professor Dr. Hendrik Lackner phone: +49/541/969-3456, e-mail: <a href="mailto:h.lackner@hs-osnabrueck.de">h.lackner@hs-osnabrueck.de</a>
Website of the faculty	<a href="http://www.hs-osnabrueck.de/en/wiso/">www.hs-osnabrueck.de/en/wiso/</a>

### International Faculty Office (IFO)

Visitors' address	Hochschule Osnabrück International Faculty Office (IFO), CB building Faculty of Business Management and Social Sciences Caprivistr. 30 A, D-49076 Osnabrück, Germany <a href="http://www.hs-osnabrueck.de/en/wiso/international/">www.hs-osnabrueck.de/en/wiso/international/</a>
Director of International Faculty Office, Coordinator Block Week, International Guests, Bilateral Agreements	<b>Sabine Kohlsaas</b> , phone: +49/541/969-7364 e-mail: <a href="mailto:s.kohlsaas@hs-osnabrueck.de">s.kohlsaas@hs-osnabrueck.de</a>
Incoming Student Advisor: Europe	<b>Michaela Buchholz</b> , phone: +49/541/969-2076 e-mail: <a href="mailto:m.buchholz@hs-osnabrueck.de">m.buchholz@hs-osnabrueck.de</a>
Incoming Student Advisor: Non-European Countries	<b>Kathrin Heukamp</b> , phone: +49/541/969-3478 e-mail: <a href="mailto:k.heukamp@hs-osnabrueck.de">k.heukamp@hs-osnabrueck.de</a>
Incoming Student Coordinator, Coordinator of M.A. International Business and Management	<b>Gita Lestari-Kötting</b> , phone: +49/541/969-7052 e-mail: <a href="mailto:g.lestari-koetting@hs-osnabrueck.de">g.lestari-koetting@hs-osnabrueck.de</a> <b>IFO Incoming Student Tutor</b> , phone: +49/541/969-2208 e-mail: <a href="mailto:incoming-wiso@hs-osnabrueck.de">incoming-wiso@hs-osnabrueck.de</a>
Coordinator DAAD Project China, partner university: Haikou University of Economics	<b>Lu Chen</b> , phone: +49/541/969-3756 e-mail: <a href="mailto:l.chen.1@hs-osnabrueck.de">l.chen.1@hs-osnabrueck.de</a>
Coordinator LOGinCHINA	<b>Olga Tautfest</b> , phone: +49/541/969-2089 e-mail: <a href="mailto:olga.tautfest@hs-osnabrueck.de">olga.tautfest@hs-osnabrueck.de</a>
Outgoing Student Advisor: Europe (except Spain)	<b>Britta Horstmann-Koopmann</b> , phone: +49/541/969-3632 e-mail: <a href="mailto:b.horstmann-koopmann@hs-osnabrueck.de">b.horstmann-koopmann@hs-osnabrueck.de</a>
Outgoing Student Advisor: Non-European Countries + Spain, Summer Schools Abroad; International Block Week and Guests	<b>Heike Reichel</b> , phone: +49/541/969-3009 e-mail: <a href="mailto:h.reichel@hs-osnabrueck.de">h.reichel@hs-osnabrueck.de</a>

Information for Incoming Students	
<b>Semester dates</b>  <b>Latest day of arrival: one day before orientation program starts</b>	<p><u>Winter semester:</u> September 1 to February 28/29  <u>Lecture period:</u> mid-September to mid-January  <u>Examination period:</u> mid-January to beginning of February</p> <p><u>Summer semester:</u> March 1 to August 31  <u>Lecture period:</u> beginning of March to mid-June  <u>Examination period:</u> mid-June to beginning of July</p> <p><u>Orientation days:</u> one to three days in the week before the lectures begin, i. e. mid-Sept. (winter) or end of Feb. (summer), check academic calendars for exact dates,  <b>attendance mandatory for visiting students!</b></p>
<b>Academic calendars</b>	<a href="http://www.hs-osnabrueck.de/wiso-incoming-academic-calendars">www.hs-osnabrueck.de/wiso-incoming-academic-calendars</a>
<b>Online registration via Mobility-Online portal</b>	Admission and language requirements, documents required, application procedure, learning agreement etc.:  <a href="http://www.hs-osnabrueck.de/wiso-incoming-registration">www.hs-osnabrueck.de/wiso-incoming-registration</a>
<b>Application and nomination periods</b>	<p><u>Winter semester:</u> March 1 to May 15  <u>Nomination deadline:</u> April 30</p> <p><u>Summer semester:</u> September 1 to November 1  <u>Nomination deadline:</u> October 15</p>
<b>Websites for incoming students</b>  <b>Course catalog for visiting students</b>  <b>Module descriptions</b>  <b>Languages of instruction</b>  <b>Transcripts of records, grading system</b>	<p>Incoming students at faculty BMSS (handbook for international students, buddy program, orientation days, etc.):  <a href="http://www.hs-osnabrueck.de/wiso-incoming-en">www.hs-osnabrueck.de/wiso-incoming-en</a></p> <p>Further information on study and life in Osnabrück (visa, financing, costs, etc.):  <a href="http://www.hs-osnabrueck.de/en/international/incoming/visiting-students/">www.hs-osnabrueck.de/en/international/incoming/visiting-students/</a></p> <p><a href="http://www.hs-osnabrueck.de/wiso-incoming-course-catalog">www.hs-osnabrueck.de/wiso-incoming-course-catalog</a></p> <p><a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209983">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209983</a></p> <p>German and English, plus various foreign language courses:  <a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209981">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209981</a></p> <p>Issued by Student Affairs Office and posted at the earliest in March (after winter term), in September (after summer term):  <a href="http://www.hs-osnabrueck.de/en/wiso/international/incoming/#c209987">www.hs-osnabrueck.de/en/wiso/international/incoming/#c209987</a></p>
<b>Mandatory health insurance</b>  <b>Further recommended insurances:</b>	<p>Must be valid during the whole mobility period.</p> <p><u>EU students:</u> European Health Insurance Card (EHIC) or equivalent document</p> <p><u>Non-EU students:</u> German statutory health insurance. Foreign or private insurances only if these can be recognized in Germany – to be checked by an Osnabrück insurer! No student ID card without a proof of a valid insurance!  <a href="http://www.hs-osnabrueck.de/visiting-students-health-insurance">www.hs-osnabrueck.de/visiting-students-health-insurance</a></p> <p>Accident, private liability, travel health insurances  More details: check handbook for international students on incoming website</p>
<b>Mobility costs</b>	<p><u>Approximate monthly cost of living:</u> 800 to 950 euros</p> <p><u>Semester fee:</u> ca. 250 euros (public transportation, services – no tuition)  <a href="http://www.hs-osnabrueck.de/visiting-students-semester-fees">www.hs-osnabrueck.de/visiting-students-semester-fees</a></p> <p><u>Further costs:</u> see handbook for international students</p>
<b>Housing Service</b>	<a href="http://www.hs-osnabrueck.de/en/housing-service/">www.hs-osnabrueck.de/en/housing-service/</a>
<b>International Language Schools German</b>	<p>Held during semester breaks, reduced course fees for exchange students from partner universities:</p> <p><a href="http://www.hs-osnabrueck.de/international-winter-language-school">www.hs-osnabrueck.de/international-winter-language-school</a>  <a href="http://www.hs-osnabrueck.de/international-summer-language-school">www.hs-osnabrueck.de/international-summer-language-school</a></p>
<b>International Summer University (ISU)</b>	<a href="http://www.hs-osnabrueck.de/international-summer-university">www.hs-osnabrueck.de/international-summer-university</a>
<b>Guest lecturers</b>	<a href="http://www.hs-osnabrueck.de/en/university/faculties/wiso/international/guest-lecturers/">www.hs-osnabrueck.de/en/university/faculties/wiso/international/guest-lecturers/</a>