



## **House rules for student residences**

In principle, please observe the house rules of your dormitory and, in particular the following regulations:

### **LIVING TOGETHER**

- Respect quiet hours and keep noise to a minimum, especially from 10.00 p.m. to 7.00 a.m. Remind others politely that you expect the same from them. Be aware that seriously disturbing your flat mates can lead to a cancellation of your rental agreement without refund of any cost.
- Respect the privacy and property of others.
- Any form of sexual harassment, racism, homophobia, threat or violence will not be tolerated and will lead to an instant cancellation of your rental agreement.

### **(COMMON) ROOMS AND FURNISHING**

- Make sure that the windows are closed, and your room and the main door of your flat are locked when you are not there.
- Also lock your room at night when you are sleeping.
- Together with your flat mates, you are responsible for the periodical cleaning of your flat (kitchen, bath room, common rooms). Keep your room clean and tidy.
- Ventilate regularly and sufficiently to avoid mold growth.
- In case damages occur please do not repair them yourself, especially not the drain in the shower or sink, but inform the caretaker.
- Note that if a key is lost, a fee of €230 will apply. In this case, please contact the caretaker directly.
- The housing officers and the caretaker are entitled to enter your room after prior announcement at an adequate time of day in order to check the condition of your room or to perform maintenance measures.
- Pay attention to the messages at the information board ("Schwarzes Brett") of your dormitory. Your caretaker might display important announcements there.
- Protect the environment: Save energy, power, and water: Turn off lights, heating and electrical appliances when not in use. Keep showers short.
- Please support our recycling efforts and separate your waste. You find more information about recycling and the German waste separation in your dormitory.

#### **The following is NOT allowed:**

- having parties in the dormitories
- smoking in your room, your flat
- drilling holes into the walls
- exchanging any locks or room equipment
- keeping animals, except small ones like birds, hamsters, fishes or the like
- guests staying overnight in your room - you are the only person who is entitled to sleep and live in your room. Family or friends visiting you should find other accommodation