**Curriculum Vitae First name + family name**

***Please complete according to your personal profile.***

***If any section is inappropriate, delete it.***

**Personal Details**

Address:

Ms./Mrs./Mr.  
First name + family name

Street, house no.

Passport

photograph

Postal code, city

Country

Date of birth (day/month/year)

Place and country of birth

Nationality

Phone no.

Mobile phone no.

E-mail address

**Study details**

since (month/year) Current degree program (Bachelor, Master or other, plus English or German name of program, e. g. International Business Studies, Business Administration, Social Work …)  
Target degree: B.A., M.A., M.B.A. or other

Majors/specializations

Home university, city, country

expected to graduate in (month/year)

(month/year) to (month/year) previous studies (e. g. Bachelor studies, plus name of program and degree)

**School education**

(month/year) to (month/year) Name of school, type of school, city, country

Type of school graduation

**Previous stays abroad**

(month/year) to (month/year) Study stay abroad, name of host university, city, country

Internship abroad, name of company, field of activity, city, country

Place, date (day/month/year)

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Signature